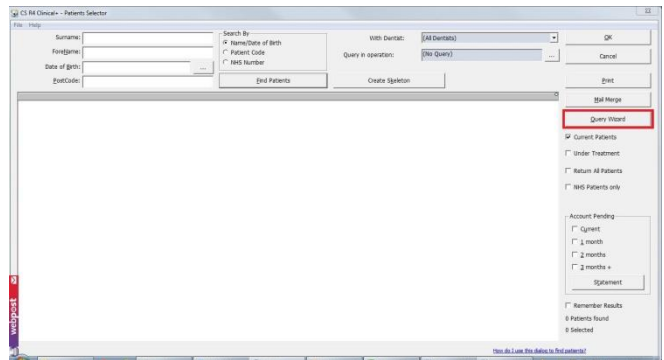
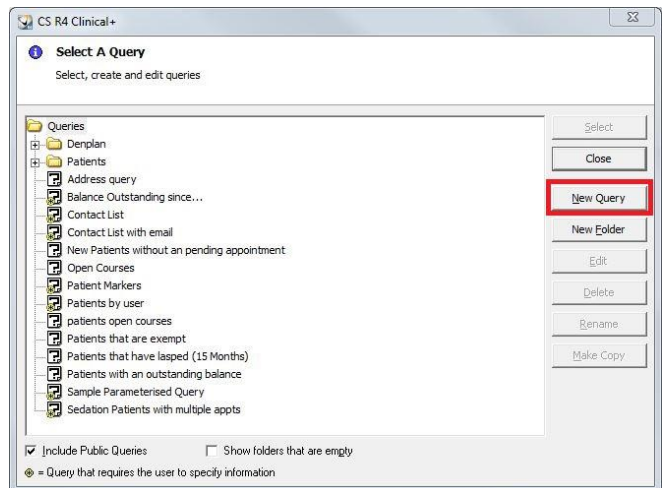


How to Create a Query in R4 that Shows All Patients who have seen the Hygienist

1. From the Patient Selector screen, click on the Query Wizard button.



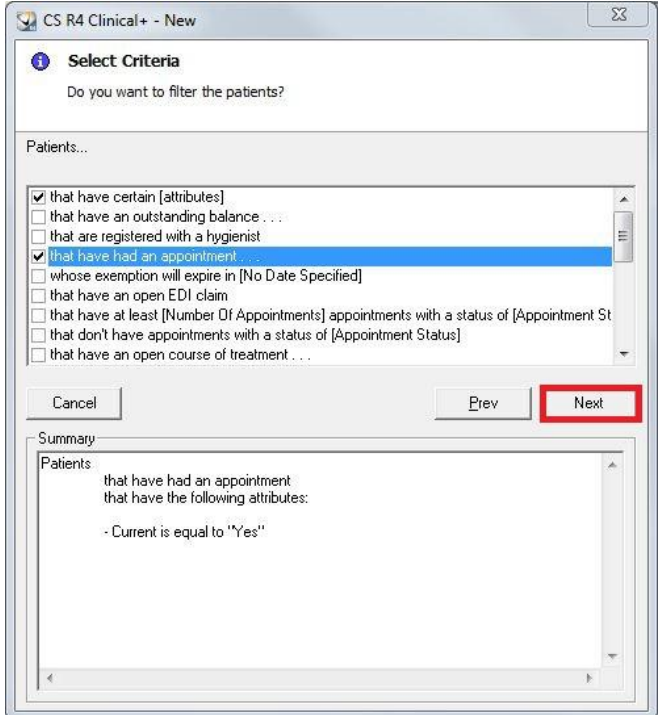
2. Click on the New Query button.



3. If the Welcome to the Query Wizard box appears, click on the Start button.



4. Select the option that says 'that have had an appointment and click on the Next button.



CS R4 Clinical+ - New

Select Criteria

Do you want to filter the patients?

Patients...

- that have certain [attributes]
- that have an outstanding balance . . .
- that are registered with a hygienist
- that have had an appointment . . .
- whose exemption will expire in [No Date Specified]
- that have an open EDI claim
- that have at least [Number Of Appointments] appointments with a status of [Appointment St
- that don't have appointments with a status of [Appointment Status]
- that have an open course of treatment . . .

Cancel Prev **Next**

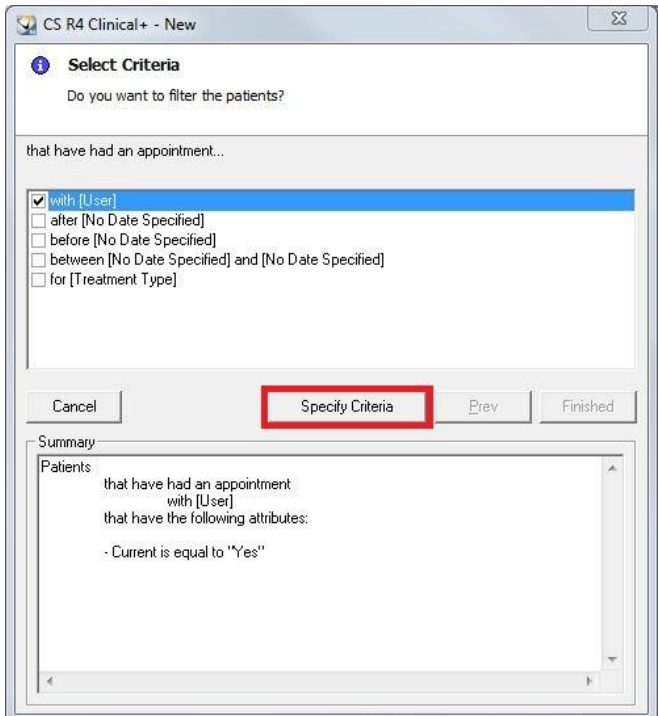
Summary

Patients

that have had an appointment
that have the following attributes:

- Current is equal to "Yes"

5. Select the option that says 'with [User] and then click on the Specify Criteria button.



CS R4 Clinical+ - New

Select Criteria

Do you want to filter the patients?

that have had an appointment...

- with [User]
- after [No Date Specified]
- before [No Date Specified]
- between [No Date Specified] and [No Date Specified]
- for [Treatment Type]

Cancel **Specify Criteria** Prev Finished

Summary

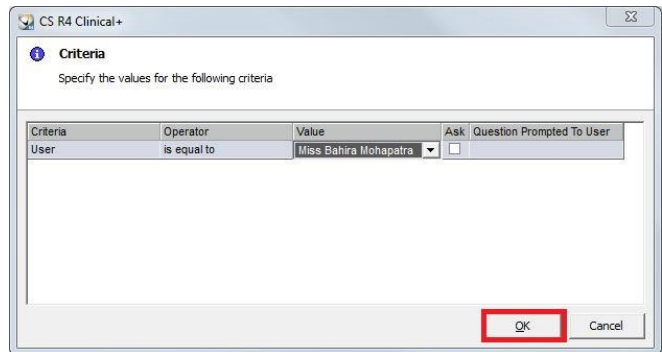
Patients

that have had an appointment
with [User]
that have the following attributes:

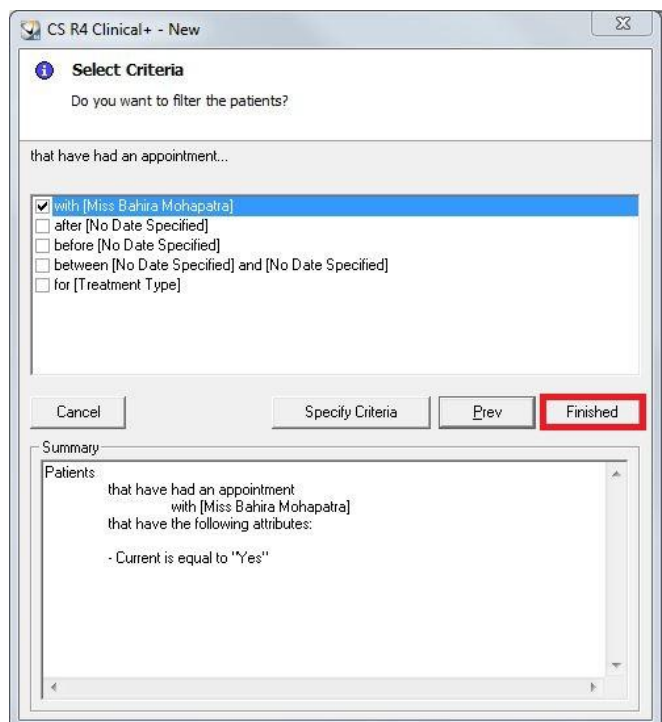
- Current is equal to "Yes"

6. Click in the 'Value' box to the right of User and select the name of the Hygienist.

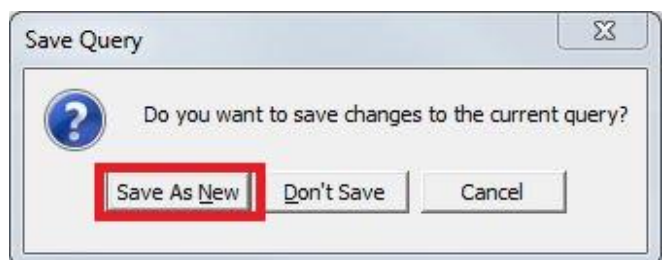
Press the OK button.



7. Click on the Finished button.



8. Click on the Save As New button.



9. Type a name for the new query and then click on the OK button to save the query.

